

**International DESIGN
COMPETITION for
The New DAEGU Metropolitan
City Hall**

April 20, 2025

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Generals

1. Title

- The official title of this design competition is **“International Design Competition for the New DAEGU Metropolitan City Hall”** (hereinafter referred to as this Design Competition).

2. Background

- The current Daegu City Hall in Dongin was constructed in 1993, and the City Council building in 1956. Due to aging facilities and a shortage of administrative space, the city has been leasing nearby office buildings and operating in a dispersed manner since 2004.
- Among these, the former Gyeongsangbuk-do Provincial Government Office, built in 1965 and currently used as the Daegu City Hall in Sangyeok, is located approximately 4 km or a 15-minute drive from the Daegu City Hall in Dongin. This facility is also fragmented across several buildings, making it inconvenient for citizens to visit, significantly reducing administrative efficiency, and resulting in considerable unnecessary expenditures.
- As a result, the necessity of constructing a new city hall was brought into public discussion. Since the initial construction plan was established in 2004, a Citizen Participation Committee consisting of 250 citizens took part in the site selection process in 2019, ultimately selecting the Duryu Water Purification Plant site in Dalseo-gu as the final project location.

3. Objective

- The objective of this Design Competition is to derive and select an innovative and creative design proposal for the new Daegu Metropolitan City Hall that will integrate the potential and capabilities of the region, enabling the city to respond proactively to rapidly changing domestic and global social, cultural, and economic circumstances and to emerge as a leading city of the future.

4. Overview

- **Project Title** : International Design Competition for the New DAEGU Metropolitan City Hall
- **Host Organization** : Daegu Metropolitan City (New City Hall Construction Division)
- **Site Address** : 176, Dangsang-ro, Dalseo-gu, Daegu, Republic of Korea (706-3, Duryu-dong) and surrounding area
- **Zoning District** : Type 1 General Residential Zone, Type 2 General Residential Zone, Relative Protection Zone
Absolute Protection Zone, and Key Landscape Management Zone
※ **Urban Planning Facility (planned designation for public government building)**
- **Use** : Public Administrative Facility
- **Area Size** : ① Main Site: 72,023㎡
② Reserved Sites: 56,993㎡ and 15,599㎡ respectively
- **Total Floor Area** : 116,954.47㎡ (Adjustable within ±3%)
- **Estimated Construction Cost** : KRW 333.583 billion (including VAT, renewable energy works, demolition costs, etc.)
: KRW 14,212,715,000
(including VAT, costs for various certification-related design services, permitting and approval processes including all required reviews, and professional liability insurance; excluding electrical design fees, which will be procured separately in accordance with Article 14-3 of the Electrical Technology Management Act)
- **Estimated Design Cost** :
※ Implementation of the design intent will be contracted separately at a later stage
- **Competition Period** : May 28 (Wed), 2025 – September 18 (Thu), 2025
- **Design Period** : 12 months from the commencement date
※ Includes holidays and permitting periods; subject to adjustment based on project progress

5. Type

- This is an open design competition and is conducted as an international design competition.

6. Organization

6.1. Host

- The host organization of this Design Competition is Daegu Metropolitan City Government (hereinafter referred to as the “Host”), which will finance the competition.
- Responsible Department: New City Hall Construction Division, Daegu Metropolitan City Government

6.2. Professional Advisor Committee

- A Professional Advisor Committee will be organized to provide advice and support for the operation of this Design Competition.
- Steering Committee Members (in alphabetical order):

No.	Name	Affiliation / Position	Remarks
1	Kwon, Gyoung-Nam	Professor, University of Suwon	
2	Kim, Hong-Geun	CEO, ADF Architects Co., Ltd.	Chairperson of the Operating Committee
3	Park, Young-Gil	Director, Korea Institute of Urban Planners(KIUP)	
4	Ahn, Joong-Gon	Director General of Administration, Daegu City Hall	
5	Lee, Yong-Hwan	Professor, Korea National University of Education	
6	Jung, Jae-Hee	Professor, Hongik University	
7	Jung, Ji-Hyun	CEO, SOSAN ENG	

[Table 01] List of Professional Advisor Committee

6.3. Competition Management Team

- The Competition Management Team will provide operational guidance to the jurors during the evaluation process and support administrative duties. The team is also responsible for preparing the submitted entries for evaluation, facilitating the evaluation process, and notifying the awardees of the results.
- The lead research manager of the Competition Management Team is Professor Jo Seung-Koo (Tongmyong University), affiliated with the Korean Institute of Architects.
- Inquiries regarding website registration, eligibility, and application submission must be made exclusively via the official email address below. Please allow

up to 24 hours for a response (excluding weekends and holidays).

- Inquiries regarding the design competition guidelines will be accepted only during the designated inquiry period. For details, please refer to Section 13. Inquiries and Responses.
 - Official Website: <http://www.daegu-newcityhall.org>
 - Official Email: admin@daegu-newcityhall.org

7. Official Language and Units

7.1. Official Language

- The official languages of this Design Competition are Korean and English.
- In the event of any discrepancy in interpretation between the Korean and English versions of the regulations, guidelines, or responses to inquiries, the Korean version shall take precedence.
- The submissions (design boards and design description) specified in Section 14.2 must be written in Korean. English may be used additionally where necessary.
- The submission documents specified in Section 14.2 may be written in either Korean or English.

7.2 Measurement Units

- All numbers must be written using Arabic numerals, and all measurements must follow the Metric System.

8. Eligibility and Restrictions

8.1. Eligibility

- Eligible participants (firms) must meet the qualifications stipulated in Article 13 of the Enforcement Decree and Article 14 of the Enforcement Rule of the Act on Contracts to Which a Local Government Is a Party, and must have no disqualifications under relevant laws and regulations.
- **Representative:** As of the registration deadline, the representative must be an architect who has established and reported an architectural firm in Korea in accordance with Article 23(1) of the Certified Architects Act, and must have no legal disqualifications while actively engaged in architectural practice.
- **Joint Applicants:** ① Those who meet the same qualifications as the

- representative;
- ② Foreign architects who hold valid license or certification and have established and duly registered an architectural office in accordance with the laws of the relevant country, by the registration deadline.
- In the case of joint applications, participants other than the representative may be added, removed, or changed after registration. However, the final composition of the joint application team must be completed **before the submission of the proposal**, and the number of team members (firms) shall not exceed three. Each joint participant must hold at least a 5% share in accordance with the Local Government Bidding and Contract Execution Standards.
 - The representative shall act on behalf of the joint participants and has the authority to submit and receive documents related to the competition, and to acquire or waive rights.
 - In the event of winning, the representative shall serve as the lead entity of the joint consortium, taking overall responsibility for the project, including architectural permits and approvals. The representative also bears all legal rights, responsibilities, and obligations arising from the competition.
 - A representative or joint participant registered for this competition may not participate in any other team in this competition.
 - Participation of local firms is strongly encouraged to promote local construction industry development and to ensure that design proposals adequately reflect the cultural and historical characteristics of the region.

8.2 Restrictions

- Employees of the Host Organization (specifically, those directly involved in the New City Hall project, including their immediate family members);
- Professional Advisor Committee members, members of the Competition Management Team, and employees of their affiliated organizations or firms;
- Individuals or organizations directly involved in preparing the competition regulations or design guidelines for this Design Competition;
- Any architectural firm or architect whose business registration has been revoked, suspended, or canceled, or who is under administrative sanctions such as suspension of qualifications, business closure, or similar, as of the registration deadline.

9. Design Competition Schedule

9.1. Competition Timeline

Category	Date & Time	Remarks
Announcement	May 28 (Wed), 2025	
Registration	May 28 (Wed) - June 26 (Thu), 2025	Official website
Site Briefing	June 10 (Tue), 2025, 10:00	Online
Inquiry Submission	June 10 (Tue) - June 16 (Mon), 2025, by 17:00	Official email
Response to Inquiries	June 24 (Tue), 2025, 17:00	Official website
Submission of Proposals	August 26 (Tue), 2025, 10:00-17:00	On-site submission
Preliminary Review	August 28 (Thu), 2025	
1st Jury Review	September 2 (Tue), 2025	
Submission of Materials for 2nd Jury Review	September 15 (Mon), 2025, 10:00-17:00	On-site submission
2nd Jury Review	September 16 (Tue), 2025	
Final Winner Announcement	September 18 (Thu), 2025	Official website

[Table 02] Competition Schedule

- The above schedule is subject to change at the discretion of the Host. Any changes will be announced on the official website and notified via email to the representative.
- All dates and times are based on Korea Standard Time (UTC+09:00).

10. Anonymity of Participants

10.1. Participant Identification Number (PIN)

- The anonymity of all participants must be strictly maintained throughout the entire process—from registration to the announcement of the final results. All participant information will be replaced with a unique Participant Identification Number (PIN).
- The PIN must consist of two uppercase English letters followed by five Arabic numerals (e.g., AA12345). The letters and numbers must not contain any reference to the participant's name, firm, or other identifying information. The PIN must be created during website registration, where a duplication check will be conducted.
- During the jury process, the PIN may be replaced by a submission number based on the order of receipt.
- Instructions for labeling the PIN on each submission material shall follow the guidelines specified in Section 3. Submission Requirements.

10.2. Maintenance of Anonymity

- To ensure a fair evaluation, participants must not disclose their participation, submission of entries, entry content, or PIN number to any media—including newspapers, broadcasting, or social media—before the announcement of the final results. Any violation of this rule will result in immediate disqualification from this Design Competition.

11. Registration

11.1. Period and Method

- Period: May 28 (Wed) – June 26 (Thu), 2025
- Method: Register via the official website (<http://www.daegu-newcityhall.org>)

11.2. Important Notes

- Participants must access the official website and complete the registration form with the required information, including company name, representative's name, nationality, contact information, and email address. After submission, applicants can check the registration approval status through the "My Page" section of the website.
- Once registration is approved, competition-related materials will be available for download via "My Page." These materials may only be used for the purpose of this Design Competition. Participants must agree to the 'Agreement on the Use of Provided Materials and provide Consent to the Collection and Use of Personal Information' during the registration process.
- After completing the registration, the representative may not be changed until the submission of the design proposal. However, joint participants may be added or modified. The final list of joint participants must be confirmed through [Form 04] Joint Application Agreement, which must be submitted with the final design proposal.

12. Site Briefing Session

12.1. Date and Format

- Date: June 10 (Tue), 2025, 10:00 (KST)
- Format: Online (non-face-to-face)
- The site briefing session will be conducted in Korean.
- Related materials and video recordings will be made available on the official website after the session.

13. Inquiries and Responses

13.1. Submission of Inquiries

- Period: June 10 (Tue) – June 16 (Mon), 2025, by 17:00 (KST)
- Method: Complete the Inquiry Form [Form 01] and submit it via the official email address.

13.2. Responses to Inquiries

- Date: June 24 (Tue), 2025, 17:00 (KST)
- Method: Responses will be posted on the official website.

13.3. Important Notes

- Each participant (or team) may submit inquiries only once during the inquiry period. Inquiries submitted outside of this period will not be accepted.
- Responses will be announced collectively on the official website; individual responses will not be provided.
- Inquiries unrelated to the Design Competition Guidelines or not submitted using the prescribed form will not be answered.
- The responses to the inquiries shall be regarded as supplements or amendments to the official regulations and guidelines of this Design Competition, and shall carry the same legal effect as this guideline.
- In the event of any conflict between the content of the Inquiry Responses and the previously issued guidelines, the content of the Inquiry Responses shall take precedence.

14. Submission of First Design Proposal

14.1. Deadline and Method

- Deadline: August 26 (Tue), 2025, from 10:00 to 17:00 (KST)
- Method: Submission in person (on-site)
- Location: Daegu Metropolitan City Hall (specific location to be announced on the official website)

14.2. Composition of Submission Materials

- Design Proposal Materials (※ Refer to Section 3. Submission Guidelines)

Category	Item	Format	Quantity	Notes
1	Design Boards for Jury Review	A0(841×1189mm)	1 set	3 sheets of A0
2	Design Description	A3(420×297mm)	20 copies	Within 40 pages
3	USB		1 set	

[Table 03] List of Submission Materials

- Submission Documents (※ If the documents are in a language other than Korean or English, translated versions in Korean or English must also be submitted.)

No.	Document	Quantity	Form No.
1	Design Proposal Submission Form	1 copy	Form 02
2	Agreement to the Competition Regulations	1 copy	Form 03
3	Joint Application Agreement (if applicable)	1 copy	Form 04
4	Building Summary and Area Table	1 copy	Form 05
5	Detailed Building Area Table	1 copy	Form 06
6	Preliminary Estimated Construction Cost Statement	1 copy	Form 07
7	Summary of Design Concept (within 1 page)	1 copy	Form 08
8	Non-Contact Pledge	1 copy	Form 09
9	Copyright License Agreement	1 copy	Form 10
10	Code Compliance Checklist	1 copy	Form 11
11	Copy of Architect's License	1 copy	Required for all participants
12	Copy of Architectural Firm Registration Certificate	1 copy	Required for all participants

[Table 04] List of Submission Documents

14.3. Important Notes

- Each participant may submit only one design proposal. If it is confirmed that a participant has submitted multiple proposals, all related participants, including joint applicants, will be disqualified.
- Proposals must be submitted within the designated time on the specified date. Late submissions will not be accepted.
- Proposals will not be accepted if any required materials or documents are missing.
- Submissions that do not comply with the formatting and packaging requirements outlined in Section 3. Submission Guidelines will not be accepted.
- Once submitted, the design proposal cannot be modified, changed, or supplemented.

15. Submission of Materials for the 2nd Jury Review

15.1. Eligible Participants and Deadline

- Eligible Participants: **Participants (teams) selected for the 2nd Jury Review** following the 1st Jury Review
- Deadline: September 15 (Mon), 2025, from 10:00 to 17:00 (KST)
- Method: On-site submission
- Location: Daegu Metropolitan City Hall (specific location to be announced on the official website)

15.2. Composition of Submission Materials

Category	Item	Format	Submission Method
1	Presentation Material	PDF file (submitted via USB)	On-site submission
2	Model	Styrofoam or 3D-printed material, etc.	On-site submission

[Table 05] List of Materials for the 2nd Jury Review

15.3. Important Notes

- The presentation material and model must be identical to the contents of the design boards and design description submitted in the initial proposal. Any identified changes may result in a disadvantage during the evaluation.
- All materials must be submitted within the designated submission time on the specified date. Late submissions will not be accepted.
- If any part of the submission is missing, only the submitted components will be evaluated.

16. Composition and Operation of the Jury Committee

16.1. Jury Composition

- The Jury Committee shall consist of 9 jurors and 6 alternate jurors.
- In accordance with the Public Architectural Design Competition Operation Guidelines, the list of jurors will be announced on the submission deadline (August 26, 2025) via Seumter, the official competition website (<http://www.daegu-newcityhall.org>), and the Daegu Metropolitan City Hall website.

16.2. Operation of the Jury Committee

- The Jury Committee shall be convened with the participation of the jurors, the Competition Management Team (lead researcher), and representatives from the Host Organization.
- The jury session shall proceed only if at least 7 jurors are present. If fewer than 7 jurors attend, the session must be rescheduled.
- The Chairperson of the Jury shall lead the review process by coordinating the jurors' opinions. The basis for selecting the winning entry shall be documented using the designated form.
- During the jury session, the Competition Management Team and the Host Organization representatives may attend to assist the jury by responding to questions or requests. However, they must not make any statements or take any actions that could influence the evaluation results.
- Alternate jurors shall not participate in the evaluation unless a juror is absent due to disqualification, recusal, or personal reasons. In such cases, the alternate juror will replace the absent juror.

- Matters concerning disqualification, recusal, or objection of jurors shall follow Articles 12(8) to 12(12) of the Architectural Design Competition Operation Guidelines (Ministry of Land, Infrastructure and Transport Notification No. 2023-180). For the purposes of Article 12(8), items (m) and (n), the competition announcement date shall serve as the reference date.
- If a participant believes that a juror falls under any grounds for disqualification specified in Article 12(8) or has reasonable concern over the impartiality of the juror, they must submit [Form 12] Request for Juror Recusal along with supporting evidence to the official email address (admin@daegu-newcityhall.org) within 3 days of the jury list disclosure. No objections shall be accepted after the recusal request period has passed.

17. Evaluation Process

17.1. Preliminary Review

- A preliminary review will be conducted to verify whether the submitted entries violate any relevant regulations, competition rules, or guidelines. The results of this review will be submitted in writing to the Jury Committee.
- The Jury Committee will determine whether and how the preliminary review results will be reflected in the evaluation.

17.2. 1st Jury Review

- The 1st Jury Review will be conducted based on discussion and voting.
- Approximately five entries will be selected to advance to the 2nd Jury Review.

17.3. 2nd Jury Review

- Each participant will present their proposal within 15 minutes, followed by a Q&A session of approximately 15 minutes with the jurors.
- Presentation order will be determined by lot. A maximum of three presenters are allowed per team: one lead presenter and up to two assistants (e.g., for Q&A or technical support).
- Presenters and assistants must be the registered participants or employees of the participating firm as of the announcement date. ※ On the day of the 2nd Jury Review, presenters must submit a valid photo ID and proof of national insurance enrollment (or, for overseas participants, official documentation verifying current employment)

- The 2nd Jury Review will also be based on discussion and voting. Specific procedures will be determined by the Jury Committee.
- The number of winning and awarded entries will be determined in accordance with Section 18.2 (Winning and Awarded Entries). However, if the Jury Committee deems that none of the entries fulfill the competition objectives or meet the required standard, no winning or awarded entry may be selected.

17.4. Preliminary Review Criteria

- The key review items during the preliminary review shall include the following:

Category	Key Review Items
Legal Violations	- Violations of the National Land Planning Act, Building Act, Parking Lot Act, etc. (e.g., direct evacuation staircases, evacuation distance, building setback, on-site parking, landscaping area)
Guideline Violations	- Exceeding permitted gross floor area, - Omission of key program spaces - Concerns regarding excessive construction costs due to overdesign (e.g., omission of construction cost estimation for pilotis spaces) - Exceeding page limits for the design description - Omission of required content in drawings - Omission of required documents
Others	- Other issues requiring juror review during the main evaluation

[Table 06] Preliminary Review Criteria

17.5. Evaluation Criteria

- The main evaluation criteria for this Design Competition are as follows:

Evaluation Category	Details
Site Planning	- Validity of building placement - Creativity and suitability of land use and open space planning - Appropriateness of pedestrian and vehicular circulation
Spatial Planning	- Validity and efficiency of space layout - Logical circulation plan - Adaptability to future administrative needs (e.g., council expansion space)
Context and Aesthetics	- Harmony with surrounding environment - Excellence in façade design, color and material selection

Evaluation Category	Details
Technical Planning	<ul style="list-style-type: none"> - Excellence in energy-saving and eco-friendly strategies - structural and construction feasibility - Cost-effectiveness and ease of maintenance
Special Features	<ul style="list-style-type: none"> - Representation of Daegu's symbolism and history - Other design elements according to building characteristics
Others	<ul style="list-style-type: none"> - Originality and creativity of architectural ideas - Faithful reflection of the competition guidelines

[Table 07] Jury Evaluation Criteria

17.6. Disqualification Conditions

- The participant falls under the ineligibility conditions specified in Section 8.2.
- The participant failed to file a recusal request for a juror within the designated period.
- The participant submitted false information regarding eligibility.
- The submitted entry plagiarizes previously published work of others or the participant's own prior work.
- The participant attempted to contact or influence jury members or related personnel, thereby violating the anonymity or fairness of the evaluation.
- The Jury Committee determines that the submission must be disqualified for any of the following reasons:
 - ① Serious violation of the Building Act or other related laws
 - ② Substantial deviation from required project size, construction budget, or functional program specified in the guidelines
 - ③ Significant non-compliance with formatting or submission requirements
 - ④ Inclusion of any wording or imagery in the submitted materials that may identify the participant or firm

18. Announcement of Results

18.1. Announcement of Results

- The results of the jury review will be announced on Seumter, the official competition website, and the Daegu Metropolitan City Hall website.
- Evaluation results, including individual jurors' evaluation statements, will be disclosed along with the real names of the jurors and participants.
- The Host Organization and the Competition Management Team will not respond to inquiries regarding the evaluation results, and participants may not raise any objections to the composition of the jury, evaluation criteria, or results. However, if a participant wishes to further examine the evaluation process, they may request access to the recordings or video footage of the jury sessions within 7 days of the result announcement.

18.2. Awards and Prizes

- Awards and Prizes by Ranking for the Winning and Selected Entries

Ranking	Award and Design Contract Scope (incl. taxes)
1st Prize (1 entry)	Certificate, contract for basic and detailed design services, and priority negotiation rights for implementation of design intent
2nd Prize (1 entry)	Certificate, design honorarium of KRW 50 million
3rd Prize (1 entry)	Certificate, design honorarium of KRW 40 million
4th Prize (1 entry)	Certificate, design honorarium of KRW 30 million
5th Prize (1 entry)	Certificate, design honorarium of KRW 20 million

[Table 08] Awards and Prizes by Ranking

- Except for the 1st prize winner, all other awarded participants must submit a claim for prize payment within 15 days of the announcement date.
- In the case of joint submissions, the prize money will be paid to the representative participant.

18.3. Disqualification After Selection

- The following conditions may result in disqualification, either during the evaluation process by jury consensus or retroactively through a resolution of the Jury Committee:
 - ① Failure to comply with the competition regulations or requirements
 - ② Violation of anonymity requirements
 - ③ Premature disclosure of the design prior to the official announcement
 - ④ Submission of a previously published work (own or others') or substantially similar content
 - ⑤ Discovery of false information in submitted documents
 - ⑥ Serious violation of relevant laws and regulations that cannot be rectified, or if rectification would significantly alter the original proposal

19. Design Contract

- The Host Organization shall enter into a design contract with the Contracting Party, which is the winner of the competition (1st Prize).
- Unless there are special circumstances, the contract shall be executed within 15 days of the selection of the Contracting Party. The contract period may be adjusted through mutual agreement between the Host Organization and the Contracting Party, depending on project conditions or internal circumstances.
- If the Contracting Party is deemed ineligible before contract execution, or is unable to fulfill the contract due to reasons such as bankruptcy or submission of a withdrawal letter, the Jury Committee may, at its discretion, either select a replacement from among the remaining awardees (in which case the newly selected Contracting Party must return the awarded honorarium in full), or choose not to select a replacement.
- The Contracting Party shall not subcontract any part of the contract without prior written approval from the Host Organization.
- The Contracting Party may, at the time of executing the design service contract, enter into joint (divided) contracts with registered design service providers for mechanical, communication, and fire protection systems, in accordance with relevant laws and regulations.
- Electrical design services shall be procured separately in accordance with Article 14-3 of the Electrical Technology Management Act, and the Contracting Party shall carry out coordination tasks accordingly.

- The design contract shall comply with the Act on Contracts to Which a Local Government is a Party and other applicable laws and regulations. The contract shall be written in Korean, based on the scope of work provided by the Host Organization.
- In the event of a joint venture between a Korean architect and a foreign architect, the following conditions shall apply:
 - ① When a foreign architect (individual or entity) forms a joint contract with a Korean architect, a work distribution plan clearly specifying each party's responsibilities by project phase (schematic design, design development, construction documents) must be submitted. In addition, a joint agreement (including equity ratios) and a letter of designation of the representative must be submitted to the Host Organization upon executing the design contract. Also, foreign architects shall be eligible for the related regulations such as Act on Contracts to Which a Local Government and the Certified Architects Act.
 - ② The representative of the joint venture shall be the Korean architect.
- If the Host Organization cancels the project entirely before the contract is executed due to unavoidable circumstances, the winner shall be compensated with 1.5 times the 2nd Prize honorarium.
- The Designer (i.e., the contracting party) shall perform the project in good faith and fulfill all responsibilities required of a designer under relevant laws and regulations at their own expense. The Designer shall also cooperate in submitting all materials and information necessary for project execution as requested by the Host Organization.
- The Designer shall complete the detailed design within the estimated construction budget specified by the Host. If the cost indicated in the proposal exceeds this estimate, the Designer is obligated to revise the design through consultation with the Host Organization.
- If the submitted design proposal contains intentional misrepresentations or does not align with the truth, or if excessive cost overruns or technical issues attributable to the Designer prevent smooth project implementation, the Designer must revise the plan to enable execution within the timeframe designated by the Host. If the Designer refuses or fails to resolve the issues, the Host Organization may terminate the contract.
- The Host Organization may request revisions to the winning proposal due to changes in budget, policy, project plans, or based on supplemental feedback from the Jury Committee. The Designer shall review the appropriateness of such requests and incorporate them into the contract as agreed.
- Adjustments to the design service fee shall be handled in accordance with

the Act on Contracts to Which a Local Government is a Party and other applicable regulations.

- All matters related to contract execution or termination shall be governed by applicable laws and the statement of work.

20. Copyright and Publication Rights

- All submissions must be original works and must not infringe upon the copyrights of others. The participant shall bear full responsibility for any copyright infringement. In such cases, awards may be revoked, even after a winning or selected entry has been announced.
- Copyright of the submitted and awarded works shall, in principle, remain with the participant. All matters related to copyright ownership and usage shall be governed by the applicable copyright laws and regulations.
- However, the Host Organization may use the submitted works for non-commercial content-related activities—such as social media, websites, archiving, reproduction, exhibition, distribution, public transmission, or creation of derivative works—as well as in printed publications, without separate compensation or agreement with the participant (team). By submitting a proposal, the participant shall be deemed to have agreed to such use, and must actively cooperate with any related exhibitions, publications, or postings.

21. Return of Submitted Works

- Winning and awarded entries will be exhibited for a certain period, and by submitting their works, participants are deemed to have agreed to such exhibition.
- After the exhibition, design boards and models may be returned. Details regarding the return period and location will be announced separately.
- Entries not selected as winners may be retrieved during the designated return period by the participant (or, in the case of a joint submission, the representative participant) or by a proxy with valid identification or a letter of authorization, by visiting the specified location in person.
- Any works not retrieved within the return period may be disposed of at the discretion of the Host Organization, and participants shall not raise any objection to such disposal.

22. Miscellaneous Provisions

- All materials provided to participants in this Design Competition may not be shared with third parties and shall not be used for any purpose other than this competition.
- Any updates to materials, information, or guidelines, as well as general announcements made during the competition period, will be communicated through the official website and via email. Participants are responsible for checking such notifications, and the Host Organization shall not be held liable for any issues arising from failure to do so.
- Participants must thoroughly review the announcement, official notices, and all provided documents before submitting their entries. The Host shall not be responsible for any consequences arising from a participant's failure to understand such materials.
- Except for the design honoraria specified in Section 18.2, no additional compensation will be provided for submission of proposals, participation in the awards ceremony, or any related costs.
- Matters not specified in these guidelines shall be governed by the Architectural Design Competition Operation Guidelines (MOLIT Notification No. 2023-180).
- This Design Competition shall be governed by the laws of the Republic of Korea, and in the event of any disputes, jurisdiction shall lie with the court having authority over the location of the Host Organization. No separate compensation shall be provided for any legal costs incurred.

2



Design Guidelines



1. Vision and Objectives of the New Daegu Metropolitan City Hall

1.1. Vision

- The vision for the New Daegu Metropolitan City Hall is “A Future-Oriented, Environmentally Friendly Government Building for Citizens.”.
- The project aims to consolidate administrative functions to provide high-quality public services to citizens, while also revitalizing the underdeveloped central urban area.

1.2. Objectives

- ① **A public government building that embodies the vision of Daegu Metropolitan City**
 - An architectural plan that understands and interprets Daegu’s vision of “Powerful Daegu—A City of Freedom and Vitality”
 - A design that provides symbolism and identity appropriate to the status of Daegu Metropolitan City
- ② **A civic space that fosters communication and symbolizes the city’s history and culture**
 - Breaking away from the traditional notion of a city hall as a space solely for public officials, the new building shall provide spaces such as plazas and cultural facilities that can be used jointly by citizens and public servants, establishing a physical foundation for public-private governance and civic engagement
- ③ **A public facility that enhances administrative efficiency and responds to future administrative needs**
 - Resolving inefficiencies caused by the current split between Daegu City Halls in Dongin and Sangyeok due to space limitations, improving working conditions, and enhancing the quality of administrative services through greater convenience for citizens
- ④ **A landmark facility that showcases the city’s history, culture, and traditions at a glance**
 - Serving as a center of urban tourism and contributing to the enhancement of Daegu’s global competitiveness

2. Project Site

2.1. Site Overview

- **Site Location** : 176, Dangsang-ro, Dalseo-gu, Daegu, Republic of Korea (706-3, Duryu-dong) and surrounding area
- **Zoning District** : Type 1 General Residential Zone, Type 2 General Residential Zone, Relative Protection Zone, Absolute Protection Zone, Urban Planning Facility (planned designation for public government building), Key Landscape Management Zone
- **Use** : Public Administrative Facility
- **Site Area** : ① Main Site: 72,023㎡
② Reserved Sites: 56,993㎡ and 15,599㎡ respectively
- **Gross Floor Area** : 116,954.47㎡
※ Adjustable within ±3%
- **Building Coverage Ratio (BCR)** : Not to exceed 60%
- **Floor Area Ratio (FAR)** : 200% to 220% (varies by zoning designation)

2.2. Site Location Map

- The proposed site for the new city hall is located approximately 400 meters south of Gamsam Station on Daegu Metro Line 2.
- The site is bordered to the east and west by residential areas in Duryu-dong, Dalseo-gu, and to the south by Duryu Park, the largest neighborhood park in the central area of Daegu Metropolitan City.



[Figure 01] Site Location

2.3. Site Conditions

- The project site is located at 706-3, Duryu-dong, Dalseo-gu, Daegu and surrounding area, and occupies the site of the former Duryu Water Purification Plant, adjacent to Duryu Park.
- The site area is 72,023m², entirely publicly owned. The current zoning comprises a mix of Type 1 and Type 2 General Residential Zones, but it is scheduled to be designated as an Urban Planning Facility (Public Government Building).
- To the northeast of the site are two high-rise apartment complexes—Duryu Centreville The City and The Park—with approximately 750 households in total, up to 27 stories. To the southwest are six elementary, middle, and high schools, including Gamsam Elementary School, Wonhwa Middle School, and Gyeonghwa Girls' High School.



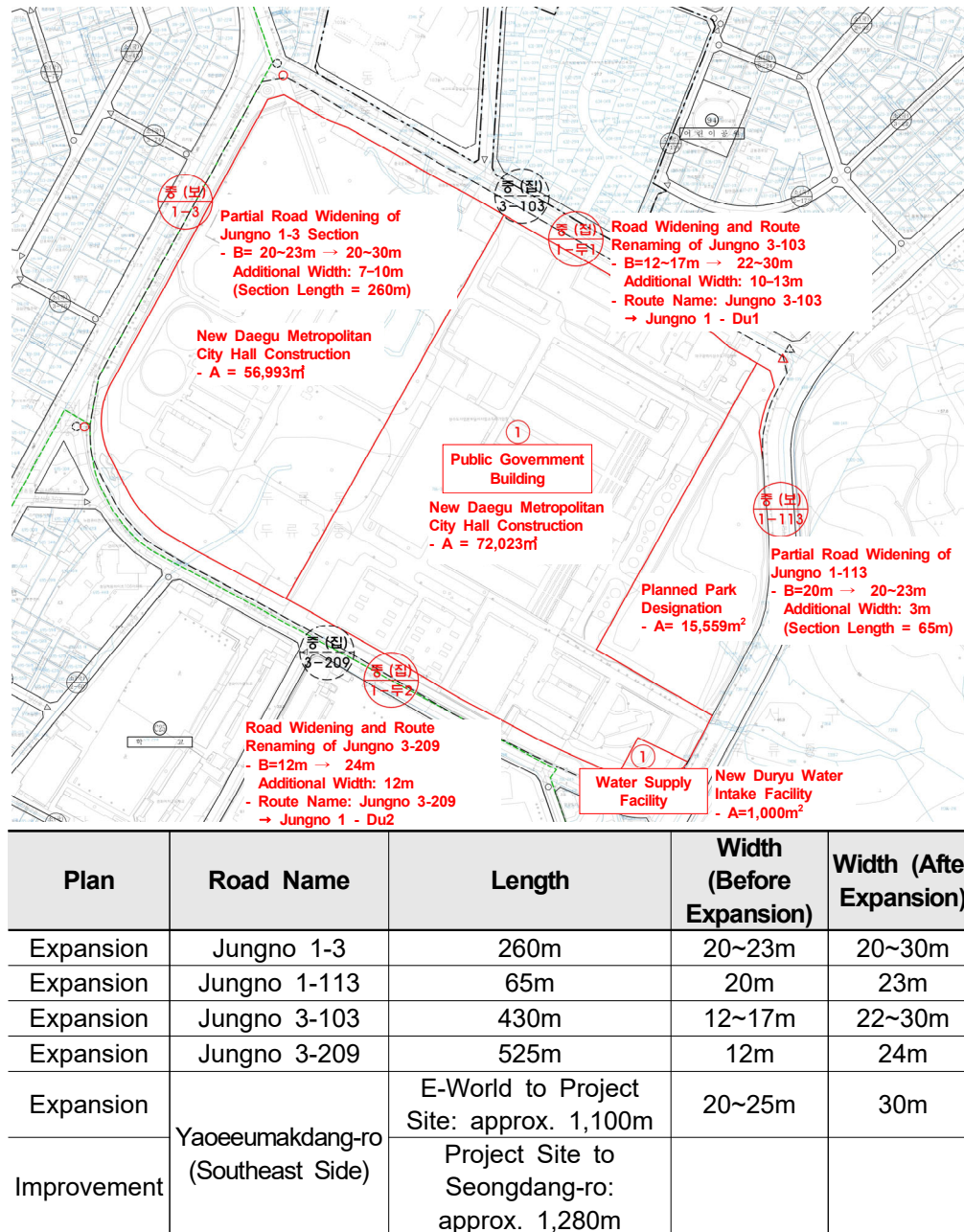
[Figure 02] Existing Conditions of the Site



[Figure 03] Topographical Conditions of the Site

- The proposed site for the new city hall is a gently sloping terrain with an average gradient of approximately 8.82%, rising in elevation from 30m → 35m → 40m → up to 49m. Compared to the surrounding area, the site is situated at a relatively lower elevation, creating a somewhat enclosed space with a visually isolated character.

- Plans for road expansion and improvement in the surrounding area are as follows:



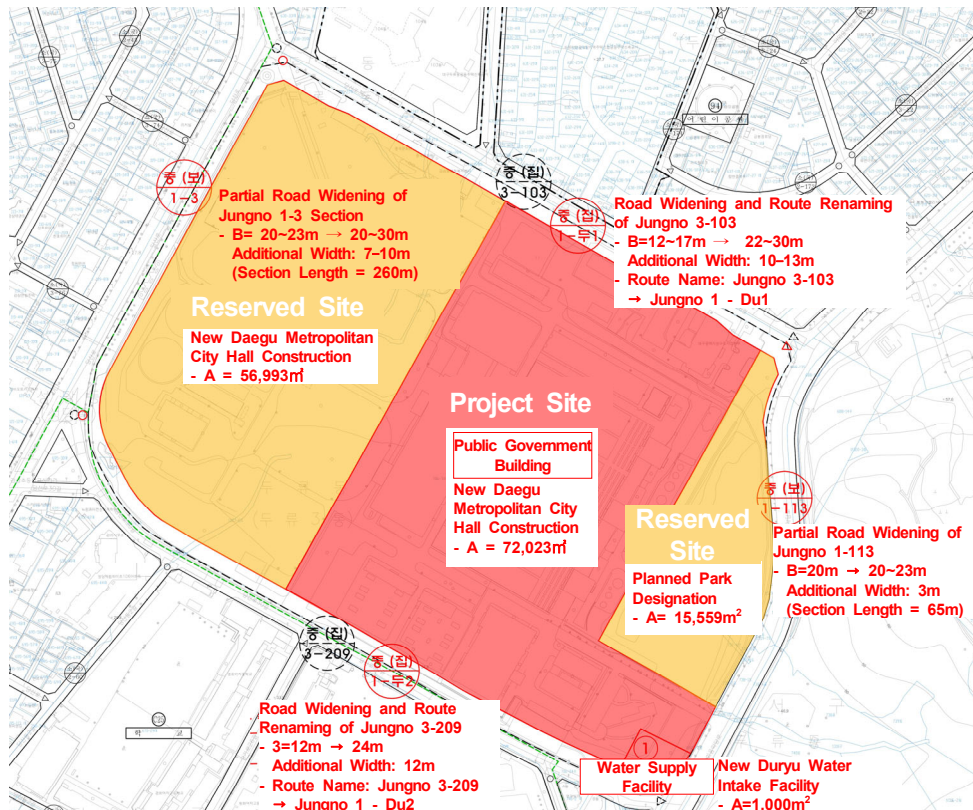
[Figure 04] Road Conditions Surrounding the Project Site

3. Design Guidelines

3.1. Basic Planning

- The new city hall, as a public administrative facility, shall be planned to ensure accessibility and user-friendliness for citizens, while enabling efficient use of space and flexible adaptation to changing circumstances.
- It shall serve as a landmark that reflects the historical and cultural values of Daegu Metropolitan City.
- The design must achieve social, technological, and aesthetic harmony, and satisfy all required conditions, including structural standards, strength, durability, economic feasibility, constructability, aesthetics, and environmental sustainability.
- The design should aim to integrate with Fourth Industrial Revolution technologies such as the metaverse, 5G, AI, and UAM (Urban Air Mobility).
※ Establishment of an advanced smart environment incorporating emerging technologies such as robotics and artificial intelligence (AI)
- The plan should take into account the historical and cultural context of the Duryu-dong area, where the site is located—particularly its identity as the former Duryu Water Purification Plant—and utilize elements such as water spaces to reinforce the site's symbolic and public character, while ensuring harmony with the surrounding environment.
- The facility must be designed for easy maintenance and management, including visitor guidance and building security.
- The layout must comply with applicable upper-level laws and regulations, particularly in relation to site placement, vehicular access, the location and size of open spaces, landscaping areas, and building massing.

3.2. Site Layout Planning



[Figure 05] Project Site and Surrounding Park

- The total area subject to this design competition is approximately 158,000m², corresponding to the entire site of the former Duryu Water Purification Plant. It is divided into three parts: the main project site (72,023m²), two reserved sites intended for park development (56,993m² and 15,559m², respectively), and areas designated as urban planning facilities (roads).
- All buildings, including the City Hall and the City Council, shall be designed in harmony with the surrounding landscape, and shall be separately arranged within the designated site according to their respective functions. The Building Coverage Ratio (BCR), Floor Area Ratio (FAR), required open space, and landscaping area must be calculated based on the project site area of 72,023m².
- The two reserved sites (56,993m² and 15,559m²) are to be planned as separate park. For the efficient co-relation with the new city hall, the landscape idea(landscaping, waterside spaces for public outdoor activities, and pedestrian access routes, etc.) shall be schematically planned in the two reserved sites, and It shall be presented in perspective and site plan.
- The landscaped areas and open spaces within the reserved sites shall not

be counted toward meeting the legal landscaping and open space requirements for the main site.

- To accommodate the future horizontal expansion of the City Council building, a building mass of approximately 14,000m² of gross floor area shall be planned within the project site in compliance with the legally permitted building coverage ratio and floor area ratio. **The proposed mass and building footprint for this expansion must be illustrated schematically in the design drawings and described in the design explanation, indicating the estimated building area and number of floors.**

3.3. Circulation Planning

- It is principle that pedestrian and vehicular circulation routes shall be separated, and circulation must be logically planned with consideration for both safety and security.

<Vehicular Circulation>

- To ensure smooth traffic flow, turnaround space shall be secured at vehicle entrances, and the driveway width leading to parking facilities must be sufficient, allowing for clear mutual visibility between incoming and outgoing vehicles.
- Emergency vehicles (e.g., ambulances, fire trucks) must be able to access areas adjacent to buildings for rescue activities, and dedicated routes for such vehicles shall be planned.
- **A minimum of two separate vehicle access points shall be provided to alleviate traffic congestion.**
- A temporary stopping zone shall be designated near the daycare center for the safe drop-off and pick-up of children.
- With the rapid increase in the use of personal mobility devices such as e-scooters and the proliferation of shared mobility services (e.g., shared bikes and scooters), circulation and space planning shall reflect these trends.
- Given that the project site is surrounded by schools and dense residential areas, circulation must be planned to minimize congestion during commuting hours and ensure a safe school environment.

<Pedestrian Circulation>

- Pedestrian paths from the site boundaries to major facilities shall be planned to accommodate wheelchair users, visually impaired individuals, and other

persons with reduced mobility. The plan shall aim to acquire Certification for Barrier-Free Living Environment.

- Circulation to public service facilities, general workspaces, and the City Council shall be clearly separated. Access to workspaces and council areas must be restricted by security access control systems.

<Emergency Egress Routes>

- Egress routes shall be simple and intuitive, reflecting instinctive human behavior, and each room shall be planned to provide access to at least two different escape routes, wherever possible.
- On all floors (excluding designated egress floors), direct stairs leading to egress floors or ground level shall be provided. The location, width, and landings of these stairs shall be planned at appropriate scales, taking into account the number of occupants.

3.4. Parking Planning

- Parking facilities shall primarily be self-parking (non-mechanical). In anticipation of future increases in parking demand, the plan shall propose additional measures to secure parking capacity, aiming for a total of at least 1,500 parking spaces, while considering cost-effectiveness and feasibility.
- **Within the allotted indoor parking area of 35,000m², maximize the number of underground parking spaces, and provide at least two vehicle access points.**
- Parking areas must be clearly separated into visitor parking and official/government vehicle parking, with license plate recognition barriers installed at the entrance to the official vehicle parking lot.
- The official vehicle parking area shall include spaces for at least 5 large vehicles (equivalent to 45-passenger buses), 5 medium-sized vehicles (equivalent to 25-passenger buses), and 60 or more small vehicles. Additionally, boarding/unboarding zones, turning radii, and access routes for large vehicles (buses) shall be planned in accordance with relevant regulations.
- In consideration of the adjacent Fire Safety Headquarters, designated emergency vehicle parking shall be provided, with separate entry/exit circulation wherever possible.
- A Vertiport (based on current heliport specifications) shall be planned to accommodate Urban Air Mobility (UAM) take-off and landing.
- The B1 underground level parking shall allow access for 2.5-ton box trucks, with sufficient clearance height at entrances/exits, and a separately zoned

loading/unloading area.

- Parking spaces reserved for persons with disabilities shall constitute at least 3% of total parking spaces, and their location and installation shall comply with Article 4 of Annex 1 of the Enforcement Rule of the Act on Guarantee of Convenience Promotion of Persons with Disabilities, Senior Citizens, Pregnant Women and Nursing Mothers.
- Parking spaces for pregnant women shall be provided in a quantity equal to at least 1% of total parking spaces, and shall be the same size as those designated for persons with disabilities.
- Parking spaces for city cars (A-segment) may be provided for up to 5% of the total number of parking spaces.
- Environmentally friendly vehicle parking spaces and charging stations shall be provided for at least 5% of total parking spaces, in accordance with the Act on Promotion of Development and Distribution of Environment-Friendly Motor Vehicles.
- All parking plans shall comply with applicable laws, ordinances, and parking-related regulations.

3.5. Floor Planning

- Circulation routes for office and non-office spaces shall be clearly separated to ensure that the respective zones do not overlap. Zoning shall be organized by function to minimize congestion and allow for connectivity appropriate to each facility's role.
- Facilities related to civil services and community amenities shall be placed for easy public access. Circulation between work areas and public zones must be planned separately to maintain the independence of each area.
- Universal design principles shall be applied across all architectural, interior, and exterior space planning to enhance accessibility and usability for all users.
- Office spaces shall be planned as flexible and adaptable environments, taking into account potential organizational restructuring and future expansion needs.
- Electrical, mechanical, disaster response, and facility management spaces shall be centrally integrated to enable unified operations and maintenance.
- The layout shall accommodate flexible use in response to infectious disease outbreaks or similar public health events, while also supporting normal operation during recovery phases.
- The workplace daycare center shall be planned as a separate above-ground

building physically detached from workspaces, and must comply with the installation and licensing standards under the Child Care Act.

- Archives and storage areas shall be zoned by department and may be evenly distributed across floors or centrally located in underground levels.
- The building's security plan shall incorporate multiple levels of access—open, selectively accessible, and restricted zones—organized by floor and function for efficient protection and control.
- Public zones such as civil service areas, administrative support spaces, and community facilities shall be strategically located to ensure functional separation from office areas, thus enhancing public accessibility, operational efficiency, and spatial usability.

3.6. Elevation and Section Planning

- The design shall avoid authoritarian or overly symbolic expressions, and instead aim to realize the vision of the new city hall as outlined in Design Guideline 1.1.
- The facade shall be designed to maintain harmony with the surrounding natural environment and urban landscape, while ensuring visibility and fostering a sense of familiarity and approachability for citizens.
- Exterior finishing materials shall be selected for ease of maintenance, and to enhance energy efficiency and reduce operational costs. The use of excessive glass curtain wall systems shall be avoided.
- Through functional zoning, vertical and horizontal circulation shall be designed to ensure independence among different program areas, while allowing for organic interconnectivity.
- Ceiling heights shall be determined appropriately based on the function, scale, and use of each space, considering spatial comfort, as well as efficiency and cost-effectiveness in long-term maintenance.
- The elevation of the City Council building shall be designed to both harmonize with the City Hall and express the independence of the institution as a representative body of the citizens.

3.7. Outdoor Space and Landscape Planning

- The outdoor space of the new city hall shall be designed as a multipurpose area that is open to citizens and accommodates various types of activities, taking into account the green axis of Duryu Park and harmonizing with the

surrounding natural environment. When necessary, special programs may be proposed for the outdoor space.

- Outdoor areas shall be designed to be welcoming and comfortable, ensuring easy access for local residents, and planned in connection with the functions of the indoor spaces.
- The area of open public space shall exceed the legal minimum, and its planning shall refer to the Daegu Metropolitan City Building Ordinance regarding the creation of such spaces.
- Landscaping shall be designed in accordance with the standards stipulated in Article 42(2) the Building Act (MOLIT Notification No. 2021-1778).
- A planting and site amenities plan shall be established in alignment with the architectural concept, and tree species shall be selected accordingly to reflect the intended identity of the site.

3.8. Sustainable and Eco-Friendly Planning

- The building shall be planned to achieve maximum energy self-sufficiency, contributing to a highly eco-friendly architectural design.
- The project shall comply with the Act on the Promotion of the Development, Use and Diffusion of New and Renewable Energy, the Energy Use Rationalization Act, and the Regulations on the Promotion of the Energy Use Rationalization by Public Institutions.
- The building must obtain a Green Building Certification of Grade 2 (Excellent) or higher and **a preliminary Grade 3 or higher certification under the Zero Energy Building Certification scheme in accordance with the Green Buildings Construction Support Act, and incorporate a Building Energy Management System (BEMS).**
- The design shall reflect the obligation to supply 36% or more of total energy through renewable energy systems.
- If eco-friendly systems (e.g., photovoltaic panels) are installed as part of the building exterior the aesthetic integration with the architectural façade must be considered.
- Each functional unit of space shall be designed to ensure maximum natural daylighting and ventilation, appropriate to its use and function.
- Green roofs may be included as part of a passive design strategy to enhance energy efficiency and environmental performance.
- All planning shall be in compliance with applicable eco-friendly and energy-related laws and regulations.

3.9. Information and Automation Planning

- Telecommunications infrastructure shall be planned to meet “Special Grade” or higher for office facilities, in accordance with the Guidelines for Certification of High-Speed Information and Communications Buildings issued by the Ministry of Science and ICT.
- A central control room shall be established for the monitoring and management of the building’s mechanical, electrical, telecommunications, and security systems, and system integration shall be implemented to minimize the need for on-site management personnel.
- The building shall be designed to achieve a minimum rating of Grade 2 or higher in the Intelligent Building Certification system.

4. Detailed Design Guidelines by Facility Type

4.1. Area Standards by Functional Zone

	Category	Area (㎡)	Remarks	Allowance
City Hall	Office Facilities (a)	18,291.02		
	Ancillary Facilities (b)	13,686.73		
	Subtotal (a+b)	31,977.75		±5%
	Mandatory Legal Facilities (c)	14,479.99		
	Revenue-Generating Facilities (d)	6,424.84		
	Civil Service Facilities (e)	1,617.35		
	Subtotal (c+d+e)	22,522.18		±5%
	Equipment Areas (f)	2,849.10		
	Common Areas (g)	17,338.66		
	Underground Parking (h)	35,000.00	<u>Shared with City Council</u>	
① City Hall Total Area (a+b+c+d+e+f+g+h)		109,687.69		±3%
City Council	Council Offices (i)	1,462.28		
	Meeting Rooms (j)	1,463.40		
	Ancillary Spaces (k)	2,216.17		
	Subtotal (i+j+k)	5,141.85		±5%
	Equipment Areas (l)	325.28		
	Common Areas (m)	1,799.65		
② City Council Total Area (i+j+k+l+m)		7,266.78		±3%
Total(①+②)		116,954.47		±3%

[Table 09] Area Composition by Functional Zone

- The total gross floor area of the new City Hall shall be planned within **±3%** of the total area listed above.
- All individual area values shown are standard reference areas, and the designer shall plan within **±5%** of each listed value.
- All area calculations shall comply with Article 95 of the Enforcement Decree of the Public Property and Commodity Management Act.

4.2. Detailed Composition and Standard Area

4.2.1. City Hall Standard Areas

Daegu Metropolitan City Hall			
Category	Facility	Area (㎡)	Remarks
Office Facilities (a)	Mayor's Office	165.30	
	Administrative Vice Mayor's Office	71.28	
	Economic Vice Mayor's Office	71.28	
	Public Relations Officer	Director's Office	56.16
		Media Affairs Officer	113.30
		Press Officer	146.50
	Planning and Coordination Office	Director's Office	56.16
		Policy Planning Officer	287.60
		Interregional Cooperation Officer	171.40
		Budget Officer	370.60
		Tax Administration Officer	320.80
		Evaluation and Statistics Officer	129.90
		Legal Affairs Officer	146.50
	Disaster and Safety Office	Director's Office	56.16
		Safety Policy Division	237.80
		Social Disaster Division	246.10
		Natural Disaster Division	146.50
		Serious Accident Prevention Division	121.60
		Urban Safety Division	121.60
		Civil Affairs Investigation Division	105.00
	Bureau of Administration	Director's Office	56.16
		General Affairs Division	677.70
		Administration Division	279.30
		HR Innovation Division	246.10
		Accounting Division	445.30
		New City Hall Construction Division	80.10
	Bureau of Health and Welfare	Director's Office	56.16
		Welfare Policy Division	271.00
		Public Health Policy Division	262.70
		Senior Welfare Division	146.50
		Senior Welfare Division	179.70
		Health Promotion Division	129.90

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Daegu Metropolitan City Hall				
Category	Facility		Area (㎡)	Remarks
		Sanitation Policy Division	146.50	
	Bureau of Youth, Women and Education	Director's Office	56.16	
		Youth Policy Division	179.70	
		Gender and Family Division	188.00	
		Education and Youth Division	212.90	
		Birth and Childcare Division	163.10	
	Bureau of University Policy	Director's Office	56.16	
		University Policy Division	254.40	
		University Talent Division	105.00	
	Bureau of Culture, Sports and Tourism	Director's Office	56.16	
		Cultural Policy Division	246.10	
		Cultural Content Division	146.50	
		Cultural Heritage Division	146.50	
		Sports Promotion Division	196.30	
		Tourism Division	204.60	
	Bureau of Environment and Water Resources	Director's Office	56.16	
		Climate and Environmental Policy Division	320.80	
		Resource Circulation Division	204.60	
		Water Quality Improvement Division	262.70	
		Park Development Division	188.00	
		Forest and Greenery Division	188.00	
	Office of Future Innovation and Growth	Director's Office	56.16	
		Future Innovation Policy Officer	254.40	
		Future Mobility Division	179.70	
		Machinery and Robotics Division	138.20	
		Medical Industry Division	204.60	
		Energy Industry Division	154.80	
		ABB Industry Division	221.20	
		Startup and Venture Innovation Division	171.40	

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Daegu Metropolitan City Hall				
Category	Facility		Area (㎡)	Remarks
	Bureau of Economy	Director's Office	56.16	
		Economic Policy Officer	196.30	
		Employment and Labor Policy Division	204.60	
		Civil Economy Division	212.90	
		Industrial Complex Promotion Division	196.30	
		Textile and Fashion Division	121.60	
		International Trade Division	221.20	
		Agricultural Distribution Division	337.40	
	Bureau of Urban Housing	Director's Office	56.16	
		Urban Planning Division	246.10	
		Architecture Division	146.50	
		Housing Division	171.40	
		Urban Renewal Division	237.80	
		Construction Industry Division	196.30	
		Urban Design Division	163.10	
		Land Information Division	254.40	
		Seodaegu Station Area Development Division	121.60	
		Urban Space Development Division	88.40	
	Bureau of Transportation	Director's Office	56.16	
		Transportation Policy Division	279.30	
		Bus Operations Division	204.60	
		Taxi and Logistics Division	188.00	
		Road Division	196.30	
		Railway Facilities Division	188.00	
	New Airport Construction Unit	Head's Office	56.16	
	Bureau of Airport Policy	Director's Office	56.16	
		Airport Policy Officer	146.50	
		Airport City Division	96.70	
		Relocation and Compensation Division	80.10	
	Bureau of Airport Construction	Director's Office	56.16	

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Daegu Metropolitan City Hall				
Category	Facility		Area (㎡)	Remarks
		Airport Construction Coordination Division	113.30	
		Airport Construction Design Division	96.70	
		Airport Construction Support Division	80.10	
	One-stop Corporate Investment Center	Director's Office	56.16	
		Investment Promotion Division	154.80	
		Business Support Division	121.60	
	Military Facility Relocation Policy Officer	Director's Office	56.16	
		Military Base Relocation Policy Division	113.30	
		U.S. Military Base Relocation Division	96.70	
	Clean Water Highway Task Force	Director's Office	56.16	
		Andong Dam Water Source Development Division	121.60	
		Geumho River Development Division	96.70	
		Sincheon Stream Development Division	105.00	
	Daegu-Gyeongbuk Administrative Integration Task Force	Director's Office	56.16	
		Integration Policy Division	113.30	
		Integration Support Division	80.10	
	Fire Safety Headquarters (planned as a separate building)	Director's Office	56.16	
		Fire Administration Division	188.00	
		Field Response Division	138.20	
		Rescue and Emergency Medical Division	229.50	
		Fire Prevention and Safety Division	121.60	
		Equipment and Logistics Division	163.10	
		Fire Safety Audit Officer	113.30	
	Subtotal of Office Facilities		18,291.02	
Ancillary Facilities (b)	Conference Room		2,846.20	Distributed
	Control Room		335.28	
	Restroom		1,508.10	Distributed
	Elevator		178.64	Distributed
	Cafeteria		1,117.37	1-2 separate zones possible
	Lounge		685.50	Distributed

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Daegu Metropolitan City Hall			
Category	Facility	Area (㎡)	Remarks
	Civil Service Office	290.79	
	Duty Room	95.04	Gender-separated
	Reference Room	914.00	Distributed
	Storage	1,942.25	Distributed
	Computer Room	234.96	
	Fitness Room	555.70	1-2 separate zones possible
	Labor Union Office	199.85	Divided into 3 units
	Multipurpose Auditorium	1,191.00	
	Fire Safety HQ Equipment Room, etc.	759.43	Separate building under consideration (to be planned in conjunction with the Fire Safety Headquarters)
	120 Call Center	478.62	
	Examination Editing Room	180.00	
	Office for Private Economic Experts	66.00	
	Price Monitoring and Analysis Room	42.00	
	Consumer Life Support Center	66.00	
	Subtotal of Ancillary Facilities	13,686.73	
Subtotal(a+b)		31,977.75	
Mandatory Facilities (c)	Emergency Disaster Situation Room	75.94	
	Civil Defense Alert and Control Room	386.12	
	Disaster and Safety Countermeasures Headquarters	193.44	
	Chungmu Facility (National Emergency War Readiness Facility)	4,373.00	
	Fire Safety HQ General Situation Room	1,323.28	Separate building under consideration (to be planned in conjunction with the Fire Safety Headquarters)
	Integrated Data Center	2,246.00	
	Land Information Data Room	97.11	
	City Hall Private Network Transmission Room (Automated Backup Center)	737.52	
	Traffic Information Service Center	1,564.03	
	Records Archive	2,003.00	
	Daycare Center	1,480.55	
	Subtotal of Mandatory Facilities	14,479.99	
Revenue- Generating Facilities (d)	Urban Construction Headquarters	2,733.00	Separate building under consideration. Includes HQ Director (Bureau-level), 3 Department Heads(Dept-level), 11 Divisions. Area includes meeting rooms, restrooms, lounges, storage, and common areas.
	Dalseo Branch, Waterworks Headquarters	1,181.28	Separate building under consideration. Includes Branch Manager (Dept-level), 1 Division. Area includes civil service

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Daegu Metropolitan City Hall					
Category	Facility		Area (㎡)	Remarks	
				office, meeting room, restroom, lounge, storage, and common areas.	
	Director's Office, Autonomous Police Committee	Director's Office	112.32	Two offices (Chairperson and Secretary General)	
		Administrative Division, Autonomous Police Committee	113.30		
		Administrative Division, Autonomous Police Committee	105.00		
	Audit Committee	Director's Office	56.16		
		Audit Committee	323.70		
	Smart Rest Center		140.00		
	City Hall Mini Library		500.00		
	Civic Group Offices		323.27	3 spaces planned	
	City Treasury		836.81		
	Subtotal of Revenue-Generating Facilities		6,424.84		
	Civil Service Facilities (e)	Book Café		313.30	
		Lounge and Counseling Room		293.41	
Civil Service Lounge		706.64			
Family Lounge and Nursing Room		304.00			
Subtotal of Civil Service Facilities		1,617.35			
Subtotal (c+d+e)			22,522.18		
Equipment Area (f)			2,849.10		
Common Area (g)			17,338.66		
Underground Parking Area (h)			35,000.00	Shared with City Council	
Total Area for City Hall (a+b+c+d+e+f+g+h)			109,687.69		

[Table 10] Detailed Area Standard Area for City Hall

4.2.2. City Council Standard Areas

Daegu Metropolitan Council					
Category	Facility		Area (㎡)	No. of Offices (Persons)	Remarks
Council Member Office (i)	Chairperson's Office		165.30	1	
	Vice Chairperson's Office		142.56	2	
	Standing Committee Chairperson's Office		393.12	7	6 standing committees + 1 special committee on budget and accounts
	Council Member Offices		761.30	23	
	Subtotal of Council Offices		1,462.28	33	
Conference Room (j)	Main Assembly Hall		360.00	1	
	Conference Room		307.80	2	
	Standing Committee Room		795.60	6	Operating Committee (shared with the Special Committee on Budget and Accounts), Planning and Administration Committee, Culture and Welfare Committee, Economic and Environmental Affairs Committee, Construction and Transportation Committee, Education Committee
	Subtotal of Conference Room		1,463.40		
	Council Ancillary Space (k)	Secretary General's Office		56.16	1
Office		Legislative Policy Officer	207.50		
		Public Relations Officer	124.50		
		Public Relations Officer	107.90		
		Policy Analysis Officer	141.10		
		Committee Specialist	456.50		
Archives and Library		247.50			
Council Member Waiting Room		82.50			
Press Waiting Room		50.00			
Driver Waiting Room		7.20			
Council Member Lounge		66.00			
Staff Lounge		252.00			
Public Gallery Lounge		170.91			
Duty Room		30.00		Gender-separated	
Restroom		127.20			
Elevator		39.20			
Others (Spare Room)		50.00			
Subtotal of Council Ancillary Spaces		2,216.17			
Subtotal (i+j+k)			5,141.85		
Equipment Area (l)			325.28		
Common Area (m)			1,799.65		
Total Area for City Council (i+j+k+l+m)			7,266.78		

[Table 11] Detailed Area Standard Area for City Council

4.3. General Provisions

- 「The planning shall refer to the Daegu Metropolitan City Ordinance on the Management of Public Property and the Standard Design Area Guidelines for Local Government Office Buildings.
- The detailed spatial layout by facility shall be planned through consultation with the relevant departments at a later stage.

4.4. City Hall Functional Area

<Office Facilities>

- The layout shall refer to the Daegu Metropolitan City Ordinance on Administrative Organization and Staffing and the Enforcement Rules of the same Ordinance, and be proposed to enhance operational efficiency based on the organizational structure and functional interrelations of Daegu Metropolitan City.
- Office spaces shall be planned as open-plan, flexible layouts, allowing for the creation or elimination of departments as necessary.
- For departments that frequently interact with the public, the layout shall incorporate open configurations, including waiting areas, reception spaces, and consultation rooms based on the nature of services provided.
- Each bureau or department shall be located on the same floor or within a unified area wherever possible, to enhance work efficiency. Related spaces such as meeting rooms, lounges, reference rooms, and storage shall be arranged in close proximity to workspaces.
- The detailed design guidance for each key office is as follows:

Category	Description
Mayor's and Vice Mayors' offices	<ul style="list-style-type: none"> • Plan for small meeting space, restroom, lounge, secretary's office, and reception room within both the Mayor's and Vice Mayors' offices. • Place these offices adjacent to the Directors' Offices on the same floor where possible.
Director' Office	<ul style="list-style-type: none"> • For every 2 to 3 directors, provide one shared secretary's office and staff waiting area. • Place these offices on the same floor as the Mayor's and Vice Mayors' offices where possible.
Fire Safety Headquarters (including the General Situation Room and Equipment Room)	<ul style="list-style-type: none"> • Plan as a separate building considering the operational characteristics (However, integration into the basement or lower floors of the main building is acceptable to ensure smooth circulation and access).

<Ancillary Facilities>

- The detailed design guidance for each key office is as follows:

Category	Description
Conference Room	<ul style="list-style-type: none"> Distribute conference rooms into shared and department-specific rooms based on functionality. Categorize shared conference rooms by capacity: 30-50 seats and 30 or fewer. Place department-specific conference rooms (15-20 seats) in locations convenient for each department. Provide small meeting rooms based on the characteristics of each department.
Control Room	<ul style="list-style-type: none"> Place for convenient access from the Mayor's and Vice Mayors' offices.
Cafeteria	<ul style="list-style-type: none"> Locate for convenient staff access (may be distributed across no more than two locations), and design to ensure good ventilation, daylight, and views. Separate entry and exit circulation during peak usage hours, and provide independent routes for food delivery. Place near parks or outdoor areas to encourage natural post-meal breaks.
Lounge	<ul style="list-style-type: none"> Distribute for easy access from workspaces, with consideration for external adjacency or views. Design each lounge to include separate areas for men and women and provide dedicated rooms for pregnant employees where needed.
Civil Service Office	<ul style="list-style-type: none"> Locate for convenient public access (including space for civil communication services and staff).
Duty Room	<ul style="list-style-type: none"> Design work areas as unisex, and separate sleeping and rest areas by gender Integrate with the security office or waiting area if necessary.
Reference Room, Storage	<ul style="list-style-type: none"> Distribute on each floor and design according to the room's characteristics, considering lighting, ventilation, and material movement.
Computer Room	<ul style="list-style-type: none"> Designate as the workspace for the Intelligent Information Officer, preferably within the same zone as the Planning and Coordination Office.
Fitness Room	<ul style="list-style-type: none"> Provide exercise space along with changing rooms and showers.
Labor Union Office	<ul style="list-style-type: none"> Configure into offices, meeting rooms, and counseling rooms, divided into approximately three areas for each labor union.
Multipurpose Auditorium	<ul style="list-style-type: none"> Design with approximately 400 seats to accommodate major city events, citizen briefings, and public hearings.
120 Call Center	<ul style="list-style-type: none"> Organize into office space, meeting rooms, system rooms, control rooms, and changing rooms.
Examination Editing Room	<ul style="list-style-type: none"> Place in a controlled zone to restrict access by staff and outsiders; consider the storage and transport of official materials. Include facilities such as an editing room, storage room, kitchen, laundry room, and restroom, and allow temporary accommodation for relevant personnel.
Office for Private Economic Experts	<ul style="list-style-type: none"> Locate adjacent to the Director of Economic Policy.
Price Monitoring and Analysis Room	<ul style="list-style-type: none"> Locate adjacent to the Division of Public Economy.
Consumer Life Support Center	<ul style="list-style-type: none"> Locate adjacent to the Division of Public Economy.

<Mandatory Facilities>

- The detailed design guidance for each key office is as follows:

Category	Description
Emergency Disaster Situation Room	<ul style="list-style-type: none"> Install adjacent to or integrated with related spaces, and design interior facilities to accommodate emergency and special-duty operations.
Civil Defense Alert and Control Room	
Disaster and Safety Countermeasures Headquarters	
Chungmu Facility (National Emergency War Readiness Facility)	<ul style="list-style-type: none"> Install underground and include spaces such as a general control room, meeting room, command room, evacuation area, and mechanical room. Plan detailed internal facilities in consultation with the relevant department.
Integrated Data Center	<ul style="list-style-type: none"> Install underground rooms such as electrical room, generator room, and mechanical room with a floor height of at least 5 meters. Install office space, meeting rooms, monitoring rooms, maintenance rooms, and system rooms above ground. Design as a restricted zone to limit access by general staff and external personnel, and consider constructing it as a separate building from the main city hall.
Land Information Data Room	<ul style="list-style-type: none"> Locate adjacent to the Land Information Division.
City Hall Private Network Transmission Room	<ul style="list-style-type: none"> Plan with a floor height of at least 4.5 meters, considering the scale of the equipment.
City Hall Private Network Transmission Room	<ul style="list-style-type: none"> Install adjacent to other departments within the Transportation Bureau, and allocate space for staff of the Traffic Information Operation Division.
Records Archive	<ul style="list-style-type: none"> Place in connection with the basement or above-ground parking area to allow loading and unloading of records. Include preservation storage, a database processing room, and an office that also serves as a reading room.
Daycare Center	<ul style="list-style-type: none"> Install in a separate building from workspaces and civil service areas, with separate circulation paths. Place near a main entrance for convenient drop-off and pick-up. Design for a capacity of 200 children, and include core facilities (care rooms, playground) as well as additional rooms (auditorium, art classroom, music experience room, cooking classroom, etc.).

<Revenue-Generating Facilities and Civil Service Facilities>

- The detailed design guidance for each key office is as follows:

Category	Description
Urban Construction Headquarters	<ul style="list-style-type: none"> Place in a separate building from the main city hall, considering the functional characteristics of the facility(Plan circulation to connect with the main building via underground parking, lower levels, or connecting passages). The organization consists of one headquarters director (Director-level), three division heads (Section Chief-level), and eleven departments (total of 115 staff). The designated area includes ancillary spaces (meeting room, restroom, lounge, storage) and shared spaces.
Dalseo Branch, Waterworks Headquarters	<ul style="list-style-type: none"> Place in a separate building from the main city hall, considering the functional characteristics of the facility (Plan circulation to connect with the main building via underground parking, lower levels, or connecting passages) The organization consists of one branch head (Section Chief-level) and one department (total of 36 staff). The designated area includes ancillary spaces (civil service office, meeting room, restroom, lounge, storage) and shared spaces.
Collegial Administrative Institutions	<ul style="list-style-type: none"> Refer to the detailed floor area standards presented in the city hall planning guidelines, and allocate within the designated office space area.
Smart Rest Center	<ul style="list-style-type: none"> Place in a location easily accessible to visitors, but set back from the main entrance to ensure privacy for counseling sessions.
City Hall Mini Library	<ul style="list-style-type: none"> Place near the main entrance on the first floor for convenient public access, and connect with nearby facilities such as the book café and civil service lounge.
Civic Group Offices	<ul style="list-style-type: none"> Allocate the designated area into approximately three separate office units.
City Treasury	<ul style="list-style-type: none"> Place on the first floor for easy access by the public. Plan with consideration for access by cash transport vehicles and 24-hour ATM machine operation.
Civil Service Facilities	<ul style="list-style-type: none"> Place the book café, rest and counseling room, civil service lounge, and mother-child resting and nursing rooms near the main entrance for visitor convenience and separate these facilities from internal staff circulation paths.

4.5. City Council Area

- The detailed design guidance for each key office is as follows:

Category	Description
Layout	<ul style="list-style-type: none"> Design the City Council building as a separate structure from City Hall, but ensure convenient access via connecting corridors (Connecting the underground parking lot to the main City Hall building is acceptable).
Lobby	<ul style="list-style-type: none"> Allow natural daylight and design the lobby with high ceilings to create an open and spacious atmosphere.
Council Member Office	<ul style="list-style-type: none"> Include a secretary's office, VIP reception room, and restroom in the Speaker's office; provide one shared secretary's office for the two Vice Speaker's offices. Locate the Speaker's office, Vice Speaker's offices, the Operations Committee Chair's office, and the Secretary-General's office in the same area (floor) as the Main Assembly Hall where possible. Place the 33 council member offices in areas with adequate natural light.
Standing Committee	<ul style="list-style-type: none"> Organize each committee as one unit composed of a Chair's office (1), Member offices (5-6), a Policy Advisor's office (1), and a Committee Meeting Room (1), and locate each unit within the same area or floor. Ensure balanced planning in terms of size, placement, and external view among the committees. The Operations Committee and the Special Budget and Accounts Committee are to share a meeting room, which should be at least 1.5 times larger than those of other committees. Plan for one shared secretary's office per 1-2 committees, and include a pantry in each secretary's office throughout the building.
Main Assembly Hall	<ul style="list-style-type: none"> Design the hall considering meeting efficiency, comfort, and scalability in case of an increase in the number of council members and ensure that the layout, size, and interior reflect the symbolic identity of the City Council. Include separate spaces for council members, officials from the City and Office of Education, visitors, and the press Install stepped spectator seating, and provide designated seats for persons with disabilities near the entrance. Provide a separate circulation route for spectators to allow public viewing of the assembly hall. Allocate a designated area for sign language interpretation within the hall and place the broadcasting room on the second floor facing the podium.
Conference Room	<ul style="list-style-type: none"> Divide into a large conference room and a discussion room to accommodate various meetings and seminars.
Office	<ul style="list-style-type: none"> Design with flexibility to respond to future changes in staffing or organizational restructuring (refer to detailed floor area standards for the City Council) Place the Public Relations Office adjacent to the Press Room to facilitate operational linkage.

3



Submission Guidelines



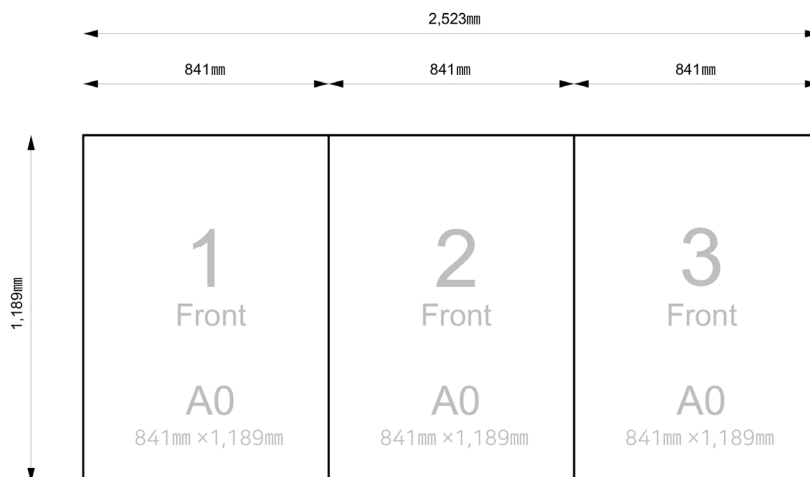
1. Submission Materials and Formatting Guidelines

1.1. General Requirements

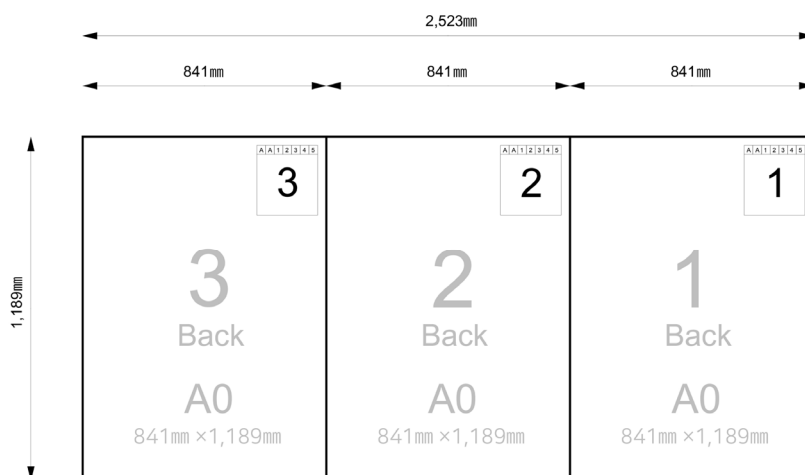
- All submissions must be written in Korean and Arabic numerals, and must use the metric system.
- Areas must be expressed to two decimal places.
- English may be used additionally where necessary.
- Color use is allowed in all submission materials, and 3D rendered images may be included.
- Scale and orientation (north arrow) must be clearly indicated on each drawing.
- No diagrams, marks, or methods that may identify the applicant may appear on any submission materials.

1.2. Design Boards

- Design boards must consist of **three (3) separate A0-sized sheets (W: 841mm × H: 1,189mm, portrait orientation)**, and for evaluation, the boards will be combined and reviewed as illustrated in the reference diagram.

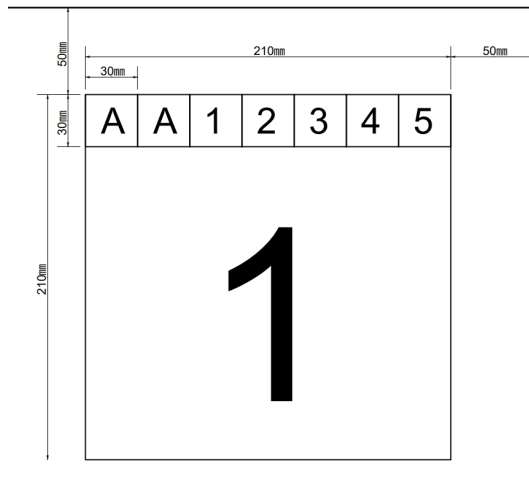


[Figure 06] Front Side of the Design Boards



[Figure 07] Back Side of the Design Boards

- Design boards must be mounted on 10mm-thick foam boards without borders to ensure they can stand independently during evaluation.
- The upper right corner on the back side of each board must display the PIN number and the board number. These must be formatted using a 210mm (W) × 210mm (H) template, as illustrated in [Figure 08].



[Figure 08] Format and Placement of the
PIN and Board Number



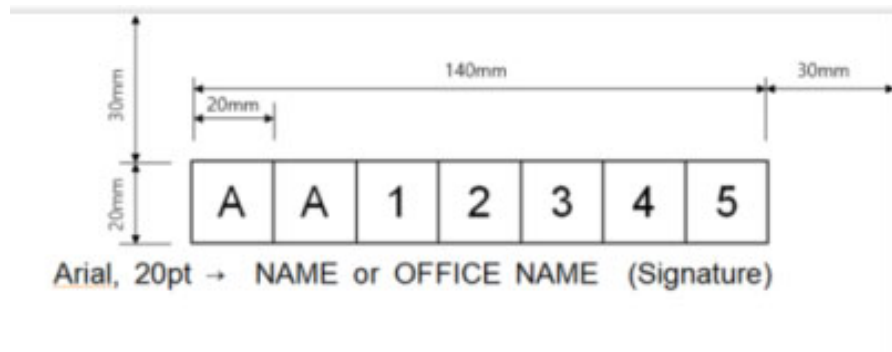
[Figure 09] Viewpoint from the Northwest
Entrance near Gamsam Station

- The design boards must include the following content:
 - ① There is no limit to the number of bird's-eye views and perspective drawings; however, the following two perspectives are mandatory:
 - A perspective view from eye level showing the project site as seen from the northwest entrance road leading from Gamsam Station, as indicated in [Figure 09] (Adjustments to angle, scale, or zoom may be made at the designer's discretion).
 - A frontal perspective view of the building from eye level, as envisioned by the designer
 - ② Design Summary: Indicate key metrics such as site area, building coverage, total floor area, building coverage ratio (BCR), floor area ratio (FAR), number of floors, landscape area, area of required open space, and parking plan (※ to be included on Board No. 1)
 - ③ Design Concept Diagram: Describe the design theme, direction, and objectives
 - ④ Site Plan (Recommended scale 1:1000) (※ to be included on Board No. 1)

- ⑤ Floor Plans, Elevations, and Sections (Recommended scale 1:500 or 1:600)
- ⑥ Additional Content (Any elements the designer wishes to emphasize)

1.3. Design Description Booklet (A3 × 40 pages, 20 copies)

- The design description booklet must be produced in A3 size (W: 420mm × H: 297mm, landscape orientation).
- The booklet must be written in no more than 40 pages, excluding the front and back covers and the table of contents. However, the front and back covers and the table of contents are excluded from the page count.
- The booklet must include the following content:
 - ① Design summary
 - ② Design concept (design intent and ideas)
 - ③ Site plan, floor plans, elevations, and sections
 - ④ Bird's-eye views and perspective drawings
 - ⑤ Detailed usage and floor area of each level and facility (**Refer to [Form 06]: Detailed Area Table**)
 - ⑥ Indication of the future expansion area for the City Council (mark on site plan, floor plans, elevations, sections, etc.)
 - ⑦ Landscaping plan (draft) for the north and south park areas surrounding the site
- The booklet may include the following content:
 - ① Site analysis
 - ② Outdoor space planning
 - ③ Public/common space planning
 - ④ Circulation and parking plans
 - ⑤ Structural system proposal
 - ⑥ Environmental systems (mechanical, electrical, fire protection plans)
 - ⑦ Construction method proposal
 - ⑧ Disaster, hazard prevention, and safety plans
 - ⑨ Other content the designer wishes to highlight
- No identifying information of the applicant is allowed in the booklet, except for the PIN number on the cover.
- The background of the booklet must be plain white, without any images, patterns, or graphic elements.
- The cover must follow the format provided in **[Form 14]**. For the one copy submitted for archive, write the applicant's company name (or name, if individual) in Korean or English on the upper right of the cover as shown in [Figure 10], and affix a seal or signature.



[Figure 10] Cover Format – PIN Number and Applicant Name Instructions

1.4. USB (1 Unit)

- Save the bird's-eye views or perspective drawings used to compose the evaluation design boards and the design description booklet onto one (1) USB, following the file formats and naming conventions listed in the table below.
- The files must be identical to the printed originals, and must not contain any information that can identify the applicant.

Submission Item	Size	Quality	File Format	File Name
Design Board 1	A0	150dpi	PDF	PANEL-1
Design Board 2	A0	150dpi	PDF	PANEL-2
Design Board 3	A0	150dpi	PDF	PANEL-3
Design Description	A3	High-quality print setting	PDF	DESCRIPTION
Bird's-eye View / Perspectives	-	Printable resolution	JPEG	IMAGE-1,2,3,4...
Submission Documents 1-12 (as listed in Section 14.2)	A4	High-quality print setting	PDF	DOCUMENT

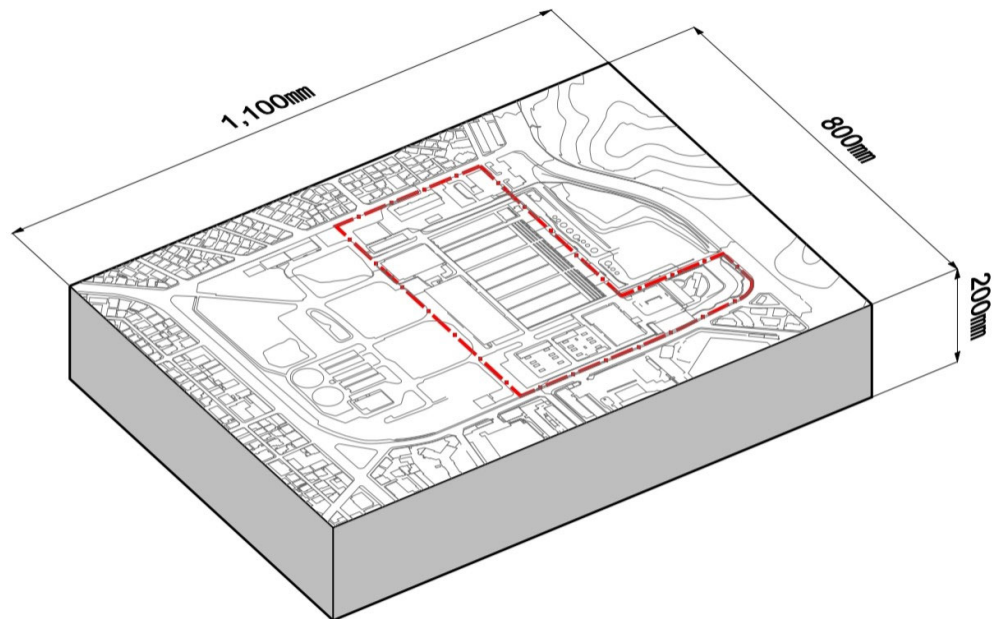
[Table 12] USB File Composition

1.5. Presentation Materials

- The presentation materials must be prepared in PDF format and submitted only by the entries selected for the second-round review based on the results of the first-round design evaluation.
- The content must be composed solely from the design boards and the design description booklet, and should be suitable for a presentation within 15 minutes.

1.6. Model

- The model must be submitted only by the entries selected for the second-round review based on the results of the first-round design evaluation.
- The model must be produced at a 1:600 scale, referencing the Model Boundary Drawing provided in **[Reference Material 03]**.
- Minimize the expression of windows, ornamental details, and surface textures; use simple massing only.
- The building must be built in white, and the site plan must be printed and attached to the base plate.



[Figure 11] Model Example

2. Submission Method

2.1. First-Round Submission Items

- Wrap the design boards in white drawing paper and affix **[Form 13]** to the outer surface.
- Place twenty (20) copies of the design description booklet (for storage and evaluation) in an appropriately sized envelope, or wrap them in white drawing paper. Affix **[Form 13]** to the outer surface.
- Place the required submission documents (1-12, as specified in Section 14.2 of the General Guidelines) and the USB in an appropriately sized envelope, or wrap them in white drawing paper. Affix **[Form 13]** to the outer surface.
- Submit all three of the above packaged items to the designated location at the designated time on the submission date.

2.2. Second-Round Submission Items

- The presentation materials specified in Section 1.5 must be saved on a USB, placed in an appropriately sized envelope, and submitted with the PIN number clearly written on the envelope.
- The physical model specified in Section 1.6 must be submitted in a separately prepared model storage box to prevent damage, and the material and method of construction for the storage box may be freely chosen by the applicant.
- All costs for producing the model and model storage box shall be borne by the applicant.

3. Post-Award Submissions

- The winner must produce and submit additional physical models upon request by the contracting authority, and the material, scale, and other specifications of the model shall be determined in consultation with the authority.
- The winner must produce and submit additional videos upon request by the contracting authority, and details shall be determined through consultation with the authority.

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[Appendix 01]

Google Maps (Naver Maps) view of the project site vicinity

- The project site for this design competition can be viewed via the following Google Maps link:
<https://maps.app.goo.gl/uMHK2LGycAhwP2L98>
- It can also be viewed via the following Naver Maps link:
<https://naver.me/55rSU1qw>
- The site boundary is not marked on either Google Maps or Naver Maps, and these links are provided for reference purposes only to help locate the general area of the project site.

[Appendix 02]

List of Provided Materials

No.	Document Title	Format	Remarks
Provided Material 01	Digital Topographic Map of the Project Site	dwg	
Provided Material 02	Drone Footage (Raw Version)	mp4	
Provided Material 03	Model Boundary Drawing	dwg	
Provided Material 04	Geological Survey Data	pdf	

※ English translations of the provided materials will not be made available.


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[Form 01] Official Written Inquiry Form for Design Competition

Official Written Inquiry Form	
PIN No.	
Company / Representative	(Signature or Seal)
E-mail	
Design Guidelines (Page)	Inquiry Content
	<p>※ Please indicate the corresponding page number and section number of the Design Guidelines (e.g., p.9 / 8.1).</p>

※ Submit the completed inquiry form via the official e-mail.

[Form 02] Design Proposal Submission Form

Design Proposal Submission Form																													
PIN No.			Submission No. ※																										
Lead Applicant	Company / Representative																												
	Address																												
	Country of Architectural License																												
	Architect License Number																												
	Contact																												
	E-mail																												
<p>We hereby submit our design proposal for the International Design Competition for the New Daegu City Hall, hosted by the Daegu Metropolitan Government, as follows:</p> <table border="0"> <thead> <tr> <th>Submitted Documents</th> <th>Submitted Items</th> </tr> </thead> <tbody> <tr> <td>1. One (1) copy of the Design Proposal Submission Form</td> <td>1. One (1) set of Design Boards for Jury Review</td> </tr> <tr> <td>2. One (1) copy of the Agreement to the Design Competition Regulations</td> <td>2. Twenty (20) copies of the Design Description</td> </tr> <tr> <td>3. One (1) copy of the Joint Application Agreement (if applicable)</td> <td>3. One (1) set of USB</td> </tr> <tr> <td>4. One (1) copy of the Building Summary and Area Table</td> <td></td> </tr> <tr> <td>5. One (1) copy of the Detailed Area Table</td> <td></td> </tr> <tr> <td>6. One (1) copy of the Preliminary Estimated Construction Cost Statement</td> <td></td> </tr> <tr> <td>7. copy of the Summary of Design Concept</td> <td></td> </tr> <tr> <td>8. One (1) copy of the Non-Contact Pledge</td> <td></td> </tr> <tr> <td>9. One (1) copy of the Copyright License Agreement</td> <td></td> </tr> <tr> <td>10. One (1) copy of the Code Compliance Checklist</td> <td></td> </tr> <tr> <td>11. One (1) copy of the Architect License (for all participants)</td> <td></td> </tr> <tr> <td>12. One (1) copy of the Architectural Firm Registration Certificate (for applicable entrants)</td> <td></td> </tr> </tbody> </table> <p style="text-align: right;">MM DD, 2025</p> <p style="text-align: right;">Representative: (Signature or Seal)</p> <p>To: Mayor of Daegu Metropolitan City</p>				Submitted Documents	Submitted Items	1. One (1) copy of the Design Proposal Submission Form	1. One (1) set of Design Boards for Jury Review	2. One (1) copy of the Agreement to the Design Competition Regulations	2. Twenty (20) copies of the Design Description	3. One (1) copy of the Joint Application Agreement (if applicable)	3. One (1) set of USB	4. One (1) copy of the Building Summary and Area Table		5. One (1) copy of the Detailed Area Table		6. One (1) copy of the Preliminary Estimated Construction Cost Statement		7. copy of the Summary of Design Concept		8. One (1) copy of the Non-Contact Pledge		9. One (1) copy of the Copyright License Agreement		10. One (1) copy of the Code Compliance Checklist		11. One (1) copy of the Architect License (for all participants)		12. One (1) copy of the Architectural Firm Registration Certificate (for applicable entrants)	
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Cut Here

Architectural Design Competition Proposal Submission Receipt			
※ Submission No.			Received by
PIN No.	Name		
Address	Date		

※ Do not fill in the submission number.

[Form 03] Agreement to the Competition Regulations

Agreement to the Competition Regulations

I hereby agree to abide by all the regulations related to the International Design Competition for the New Daegu City Hall, hosted by the Daegu Metropolitan Government, Republic of Korea. I pledge to comply with the following conditions and accept full responsibility under applicable laws if I violate any part of them. I will not raise any civil or criminal objections related to such violations.

1. I shall not engage in any acts—such as collusion to favor a specific participant—that interfere with free and fair competition in the design competition.
2. I shall not, under any circumstances, offer money, gifts, entertainment, or any undue advantage to the jury members or related personnel during the evaluation process.
3. I shall comply with all procedures and contents as stipulated in the competition guidelines, and accept any disadvantages, including disqualification, that may result from violations thereof.
4. I shall prepare the design proposal based on accurate and factual grounds and take full legal, administrative, and financial responsibility for its content.
5. I shall not object to the composition of the jury, the evaluation method, or the results of the evaluation related to the design competition.

MM DD, 2025

Representative:

(Signature or Seal)

To: Mayor of Daegu Metropolitan City

[Form 04] Joint Application Agreement

Joint Application Agreement

Article 1 (Purpose) The purpose of this Agreement is to define the obligations of each participant in jointly submitting a proposal for the International Design Competition for the New Daegu City Hall, and to designate a representative for the joint application.

Article 2 (Representative of the Joint Application) The representative of the joint application shall be:

1 Company / Representative
Address

Article 3 (Other Participants in the Joint Application) Other participants in the joint application, excluding the representative, are as follows:

2 Company / Representative
Address

3 Company / Representative
Address

Article 4 (Participation Ratio) The participation ratios of each participant are as follows:

1 Company / Representative Participation Ratio

2 Company / Representative Participation Ratio

3 Company / Representative Participation Ratio

Article 5 (Authority of the Representative) The representative shall have the authority to act on behalf of all joint applicants in dealings with the contracting authority and third parties, including submission and receipt of documents, acquisition or waiver of rights, and other declarations of intent.

Article 6 (Term of Effect) This Agreement shall take effect upon signature by all parties and shall remain in force until the end of the competition. If the proposal is selected as the winning entry, this Agreement shall remain effective until the final completion of the contracted work with the contracting authority.

Article 7 (Obligations) All participants agree to work faithfully and in good faith, utilizing all necessary knowledge and skills to achieve the purpose defined in Article 1.

Article 8 (Responsibility Among Participants) Participants shall resolve and compensate for any damages caused to third parties or among themselves during the course of project execution through mutual consultation.

Article 9 (Non-Assignment of Rights and Obligations) Participants shall not assign their rights or obligations under this Agreement to any third party.

Article 10 (Withdrawal After Submission) After submission of the proposal, the composition of the joint application team shall not be changed. In case of change or withdrawal of any member, the submitted proposal will be excluded from the evaluation.

Article 11 (Designation of Representative) This Agreement shall serve as formal documentation for the designation of the representative of the joint application team.

Article 12 (Execution and Retention of Agreement) This Agreement has been duly executed and signed by the parties in evidence thereof. Each participant shall retain one signed copy.

MM DD, 2025

Lead Applicant	Company / Representative	(Signature or Seal)
Joint Applicants	Company / Representative	(If an individual applicant, enter name only) (Signature or Seal)
	Company / Representative	(If an individual applicant, enter name only) (Signature or Seal)

※ If more than one licensed architect belongs to the same architectural office, or if two or more firms jointly submit a proposal, a single representative must be designated.

To: Mayor of Daegu Metropolitan City

[Form 05] Building Summary and Area Table

Project Title		Interantional Design Competition for the New Daegu City Hall	
Site Location			
Zoning / District			
Site Area		72,023.00m ²	
Building Coverage Area		m ²	
Total Gross Floor Area	Total Gross Floor Area	m ²	
	Basement Area	m ²	
	Aboveground Area	m ²	
Building Coverage Ratio (BCR)		%	
Floor Area Ratio (FAR)		%	
Structure Type			
Number of Floors			
Maximum Height		m	
Parking Capacity		units (Aboveground: / Underground:)	
Open Space (Required Open Area)		m ² ,	%
Landscaped Area		m ² ,	%

※ Indicate all areas, heights, and percentages to two decimal places.

[Form 06] Detailed Building Area Table

	Category	Proposed Area (㎡)	Proposed Area (㎡)	Allowable Adjustment Range	Adjustment by Designer
City Hall	Office Facilities (a)	18,291.02			%
	Ancillary Facilities (b)	13,686.73			%
	Subtotal (a+b)	31,977.75		±5.00%	%
	Mandatory Legal Facilities (c)	14,479.99			%
	Revenue-Generating Facilities (d)	6,424.84			%
	Civil Service Facilities (e)	1,617.35			%
	Subtotal (c+d+e)	22,522.18		±5.00%	%
	Equipment Areas (f)	2,849.10			%
	Common Areas (g)	17,338.66			%
	Underground Parking (h)	35,000.00			%
① City Hall Total Area (a+b+c+d+e+f+g+h)		109,687.69		±3.00%	%
City Council	Council Offices (i)	1,462.28			%
	Meeting Rooms (j)	1,463.40			%
	Ancillary Spaces (k)	2,216.17			%
	Subtotal (i+j+k)	5,141.85		±5.00%	%
	Equipment Areas (l)	325.28			%
	Common Areas (m)	1,799.65			%
② City Council Total Area (i+j+k+l+m)		7,266.78		±3.00%	%
Total (①+②)		116,954.47		±3.00%	%

※ Indicate all areas, heights, and percentages to two decimal places.

[Form 07] Preliminary Estimated Construction Cost Statement

☐ Project Title: New Construction for the New Daegu City Hall Project

Item		Specification	Unit	Quantity	Material Cost	Labor Cost	Overhead	Total	Remark
Building Work	Structural Work								
	Exterior Work								
	Finishing Work								
Landscaping Work									
Civil Work									
Mechanical Work									
Electrical Work									
Communication Work									
Fire Protection Work									
Demolition Work									
○○ Work									
○○ Work									
General Expenses (calculated by rate)									
Total									

- ※ The preliminary construction cost must include both planned and unplanned facilities.
- ※ It is acceptable to format this document in landscape orientation.
- ※ Ensure that pilos and other building elements are not omitted from the estimated cost.

To: Mayor of Daegu Metropolitan City

[Form 08] Summary of Design Concept

PIN NUMBER : _____

[Form 09]

Non-Contact Pledge

I hereby pledge to faithfully comply with all regulations, including the design guidelines, in participating in the International Design Competition for the New Daegu City Hall, hosted by the Daegu Metropolitan Government, and I firmly affirm that I will not make any prior contact with jury members in order to prevent unfair conduct during the competition; in the event of a violation, I shall take full responsibility, including civil and criminal liability, without raising any objection.

MM DD, 2025

Pledger:

☐ Lead Firm

Company Name:

Address:

Representative: (Signature or Seal)

Contact:

☐ Joint Participant(s)

Company Name:

Address:

Representative: (Signature or Seal)

Contact:

Company Name:

Address:

Representative: (Signature or Seal)

Contact:

To: Mayor of Daegu Metropolitan City

[Form 10] Copyright License Agreement

Copyright License Agreement

Copyright Holder

Lead Applicant

1 Date of Birth

Address

Joint Applicant

2 Date of Birth

Address

Joint Applicant

3 Date of Birth

Address

I, the above copyright holder(s), hereby grant permission to the International Daegu Metropolitan Government to use the submitted work for the Design Competition for the New Daegu City Hall, under the following terms and conditions:

1. (Scope of Use) The work may be used for non-commercial content-related purposes, including social media, websites, archiving, reproduction, exhibition, distribution, public transmission, creation of derivative works, and printed publications. This includes both the submitted work and any derivative or compiled works based on it.
2. (Obligation of the User) When the Daegu Metropolitan Government uses the work for public interest purposes, the copyright holder must be properly credited on or near the material.
3. (Liability) The Daegu Metropolitan Government shall bear no legal responsibility for any infringement of third-party rights arising from the use of the work after this license has been granted.
4. (Amendments to Agreement) In the event the copyright holder needs to amend any terms of this agreement due to unavoidable circumstances, such changes must be made through prior consultation with the Daegu Metropolitan Government.

MM DD, 2025

Representative:

(Signature or Seal)

To: Mayor of Daegu Metropolitan City

[Form 11] Code Compliance Checklist

Regulation / Article		Legal Standard	Compliance Status
		Design Application	
Article 00 of the National Land Planning and Utilization Act	Building restrictions within zoning districts		Compliant

※ This form may be edited as needed and can be formatted in landscape orientation.

[Form 12] Request for Juror Recusal

PIN NUMBER :

Reason for Requesting Recusal

- ☐ Jury Member Name
- ☐ Reason for Recusal

Note: Supporting documents attached

Lead Applicant:

(Signature or Seal)

To: Mayor of Daegu Metropolitan City

SUBMISSION

A	A	1	2	3	4	5
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Modify the above with the correct PIN number.

Delete all red text before printing.

A	A	1	2	3	4	5
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Arial, 20pt → NAME or OFFICE NAME (Signature)

*International DESIGN COMPETITION for
The New DAEGU Metropolitan City Hall*

[DESIGN DESCRIPTION]

DAEGU METROPOLITAN CITY

Font settings must not be changed.

(All text must be in English using Arial font only)

Delete all red text before submission.